

# Federal-Provincial Fellowship and Travel Bursaries to Study in French Administrative Guidelines

2019-20



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## Introduction

As a component of the Canada-Saskatchewan Agreement on Minority-Language Education and Second-Official-Language Instruction (the Agreement), the Federal-Provincial Fellowship and Travel Bursaries to Study in French allows for minority-language and/or second-language post-secondary students in Saskatchewan to access educational opportunities. These bursaries align with the Agreement's area of intervention of improved access to post-secondary education for minority and second language students and adult clients. The legislative authority to provide this bursary is derived from *The Executive Government Administration Act* and *The Post-Secondary Education and Skills Training Act* of Saskatchewan.

## Objectives

The Federal-Provincial Fellowship and Travel Bursaries to Study in French will:

- Provide an opportunity for minority-language and/or second-language students to pursue post-secondary education in French;
- Provides Anglophone post-secondary students with an opportunity for immersion in French studies;
- Encourages Francophone students to pursue post-secondary studies in French in disciplines that are not offered in the province;
- Allow for Francophone students the opportunity to travel and pursue studies in their own language at a Canadian post-secondary institution; and
- Make it possible for Saskatchewan students to access educational opportunities that maximize their abilities to fully participate in Saskatchewan's economy and minority-language communities.

## Overview

Recognizing the need for federal and provincial governments to provide official-language minority citizens in Saskatchewan with education in their own language, as well as second language training to all citizens, the Agreement provides funding for programs, services, and bursaries that support education in French. Through the Agreement, which is administered by Saskatchewan, funding is provided to secondary schools, post-secondary institutions and directly to students. Funding is provided directly to students through the Federal-Provincial Fellowship and Travel Bursaries to Study in French.

Given the relatively small minority-language post-secondary educational opportunities in Saskatchewan, the Federal-Provincial Fellowship Bursary allows for minority-language students to be partially reimbursed for tuition costs for post-secondary French disciplines not offered within the province. The Fellowship Bursary also provides an opportunity for post-secondary students to access second-official language (French) instruction in an immersion environment.

The Federal-Provincial Travel Bursary provides Saskatchewan Francophone post-secondary students with an opportunity to pursue studies in their own language at a Canadian post-secondary institution by reimbursing partial travel costs.

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## Policies

### Eligibility

#### Federal-Provincial Fellowship Bursary

To be eligible for the Fellowship bursary, an individual must meet the following criteria:

- An applicant must be a Canadian Citizen or a permanent resident and considered a Saskatchewan resident. Residency is defined as living in Saskatchewan for at least 12 months in a row prior to the beginning of their post-secondary studies.
- Eligibility for the Fellowship Bursary depends on the nature of post-secondary educational program a student is registered in and is outlined as follows:
  - Fellowship Program:
    - Register as a full-time student in a post-secondary program that leads to a degree, diploma, certificate, or graduate degree and lasting at least 12 weeks in Saskatchewan, or at a bilingual or francophone Canadian institution outside Saskatchewan; and
    - Take 60 per cent or more of their program in French.
  - French Language Bachelor of Education – University of Regina:
    - Register as a full-time student (i.e. 9 credit hours per semester) in the Bachelor of Education program at University of Regina;
    - Spend one year of the program as a full-time student at Laval University; and
    - Take 60 per cent of their program in French.
  - Bachelor of Education after Degree in French – University of Regina:
    - Register as a full-time student (i.e. 9 credit hours per semester) in the Bachelor of Education program after Degree at the University of Regina.
    - Take 60 per cent of their program in French.
  - Certificate in Common Law in French – University of Saskatchewan
    - Register as a full-time student at the University of Saskatchewan in the Certificate in Common Law in French offered in partnership with the University of Ottawa.
    - Spend one semester of the program as a full-time student at the University of Ottawa.
  - Medicine Program for Francophones:
    - Register as a full-time student in the Medicine program in a recognized Francophone or bilingual Canadian post-secondary institution;
    - Take 60 per cent or more of their program in French;
    - An applicant must be a Saskatchewan Francophone defined as a French-speaking individual who identifies with the Francophonie in Saskatchewan and contributes to the vitality of the French language;
    - Sign a contract agreeing to complete all four years of the Medicine program in

- French;
- Sign a contract agreeing to work two years in medicine in Saskatchewan; and
- Provide proof of employment from your employer in Saskatchewan for the two years of obligatory service.
- Complete and forward an application with all required accompanying information to the Saskatchewan Ministry of Advanced Education prior to the deadlines for application.

### **Federal-Provincial Travel Bursary to Study in French**

To be eligible for the Travel Bursary, an individual must meet the following criteria:

- An applicant must be a Canadian Citizen or permanent resident and considered a Saskatchewan resident. Residency is defined as living in Saskatchewan for at least 12 months in a row prior to beginning post-secondary studies;
- An applicant must be a Saskatchewan Francophone citizen defined as a French-speaking individual who identifies with the Francophonie in Saskatchewan and contributes to the vitality of the French language;
- Register as a full-time student in a post-secondary program that leads to a degree, diploma, certificate, or graduate degree and lasting at least 12 weeks at a bilingual or francophone Canadian institution outside of the province;
- Take 80 per cent or more of their program in French;
- Complete and forward an application with all required accompanying information to the Saskatchewan Ministry of Advanced Education prior to the deadlines for application; and
- Students enrolled at a Saskatchewan post-secondary educational institution are not eligible for the travel bursary.

### **Scholarship Award**

Subject to the appropriated budget, scholarship awards will only be provided until the total available funds have been exhausted. Requests for bursaries will be treated on a first-come, first-served basis.

### **Federal-Provincial Fellowship Bursary**

The maximum value of the Fellowship Bursaries is outlined as follows:

- **Fellowship**
  - Students attending a Saskatchewan institutions . . . . . \$500/semester

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- Bilingual or francophone Canadian institutions outside Saskatchewan . . . . . \$1,000/semester
  - The maximum accumulated amount which can be awarded to a student under the program is \$4,000.
  - This bursary is renewable each semester until the maximum amount has been reached.
  - **French Language Bachelor of Education**
    - University of Regina . . . . . \$500/semester
    - Compulsory year at Laval University . . . . . \$2,000/semester (No Travel Bursary)
    - The maximum accumulated amount which can be awarded to a student under the program is \$7,000.
    - This bursary is renewable each semester until the maximum amount has been reached.
  - **Bachelor of Education after Degree in French**
    - University of Regina . . . . . \$500/semester
    - Bilingual or francophone Canadian institutions outside Saskatchewan . . . . . \$1,000/semester
    - The maximum accumulated amount which can be awarded to a student under the program is \$4,000.
    - This bursary is renewable each semester until the maximum amount has been reached.
  - **Certificate in Common Law in French**
    - University of Saskatchewan . . . . . \$500/semester
    - Compulsory semester at the University of Ottawa . . . . . \$1,000/semester
    - Federal-Provincial Travel Scholarship to Study in French of \$1,000 when attending the program at the University of Ottawa for one semester.
    - The maximum accumulated amount which can be awarded to a student under the program is \$4,500.
  - **Medicine Program for Francophones**
    - Bilingual or francophone Canadian institutions outside Saskatchewan . . . . . \$5,000/semester
    - This bursary is renewable each semester.
  - **Federal-Provincial Travel Bursary to Study in French**
    - Equivalent to the price of a return, economy class air ticket from the province of residence to the host province.

- This bursary is renewable each semester.
- There is no maximum benefit under the program.

## Privacy and Consent

The Ministry of Advanced Education and educational institutions may exchange students' personal information in the administration of the Federal-Provincial Fellowship and Travel Bursaries to Study in French. For the purpose of administering the Bursaries, personal information is defined in *The Freedom of Information and Protection of Privacy Act* or *The Local Authority Freedom of Information and Protection of Privacy Act*.

*The Local Authority Freedom of Information and Protection of Privacy Act and Regulations* provides authority to disclose information to another local authority or a government institution for the purposes of determining and verifying eligibility of an individual to participate in a program.

The Ministry of Advanced Education intends to maintain all reasonable steps to protect the confidentiality and integrity of the information submitted. The Ministry is collecting only the information that is necessary to administer and evaluate the Federal-Provincial Fellowship and Travel Bursaries to Study in French. Personal information will only be used for the purposes which it was collected unless otherwise consented in writing and submitted to the Ministry.

## Application Process

Every year (August 1 - July 31), students will apply directly to the Ministry of Advanced Education for bursary funding.

### Deadline Dates:

- Applications for the fall semester must be received by October 31.
- Applications for the winter semester must be received by February 28.
- Applications for the spring/summer semester must be received by June 30.

### Application Process:

- For the first application, the student completes the application form and provides it to the Ministry of Advanced Education. Included in the application is the following required documentation:
  - Photocopy of Social Insurance Number
  - Banking information
  - Confirmation of enrolment form completed by their educational institution.
- For subsequent applications, the student submits the Confirmation of Enrolment form completed by their educational institution.
- Recipient(s) will be selected after assessment of their application and all supporting documentation is received.
- The Ministry of Advanced Education will:

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- Determine if the student is studying full time in French;
  - Depending on the type of bursary applied for, verify if the applicant is a Saskatchewan Francophone Citizen;
  - Assess and approve the amount of bursary provided to the applicant;
  - If funds are available, the Ministry will notify the eligible student of the bursary amount or denial of bursary;
  - Payment will be made direct deposit; and
  - For renewal of the bursary each semester the student will only be required to submit the Confirmation of Enrolment from the educational institution.

## **Appeal Process**

If a student is denied the Federal-Provincial Fellowship and Travel Bursaries to Study in French, they can request that the Ministry review their eligibility by sending an email to: [studentservices@gov.sk.ca](mailto:studentservices@gov.sk.ca) requesting a re-evaluation.

The email must include the student's full name (First, Middle, and Last) and a rationale for appealing the Ministry's decision.

The Ministry will investigate by checking eligibility, requesting additional information from the student if needed, and responding to the student with the results of the investigation.

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## **Need more information?**

### **Student Service Centre**

Ministry of Advanced Education

Telephone: Outside Regina call toll-free: 1-800-597-8278

Regina area (or outside Canada): 306-787-5620

[saskatchewan.ca](http://saskatchewan.ca)